

OPEN MEETING MINUTES OF THE BOARD OF DIRECTORS

held, Wednesday, January 30, 2019 @ 1500 hours
in the Victoria Hospital Board Room C3-401

Board Members Present:

L. McBride, R. Robinson (Chair), P. Retty, P. Woods, (x0 nv) S. Jaekel, M. Wilson, C. Young-Ritchie, A. Lum, K. Ross, , T. Delaire, A. Walby, M. Hodgson, J. Wright, J. Brock, D. Cheng, S. Caplan, K. Haines, P. Wood, B. Bird, A. Hopper, T. Mele, S. Irwin Foulon

Board Directors Present by Teleconference:

Healthcare Partner Representatives:

H. Rundle, G. Kernaghan=**R**, B. Wilkinson

Board Member Regrets:

S. Pandey, K. Tranquilli

Resource:

T. Eskildsen

*= teleconference

1.0 CALL TO ORDER

The meeting was called to order by Mrs. Robinson. There was reference made to the Conflict of Interest Policy and members were asked if they felt that they were in conflict for any item on the agenda, to declare their conflict now or at the time of the item.

1.1 Patient Experience

A report was profiled on how the organization would work through a sample case with long term relationship with patient and family.

2.0 REVIEW OF AGENDA

2.1 Approval of the Agenda

The agenda was **APPROVED** by **GENERAL CONSENT**.

3.0 PRIORITY AGENDA

There were no priority agenda items for January meeting noted.

4.0 RECOMMENDATION/REPORTS

4.1 Chair's Report

The Chair of the Board acknowledged the one year anniversary of Dr. Paul Woods. No further updates were noted.

4.2 CEO Report

Dr. Woods submitted his report into record and highlighted the following items:

- The People Survey is currently at 50% response rate, which was noted to be that the results would be statistically significant.

- Ms. Trpkovski provided an update on the Behaviour Safety Assessment since the last report to the board.
- In response to a Board Director question, Ms. Trpkovski provided an overview of the establishment of a discharge lounge. The initiative is in support of access and better bed utilization. The patients have been discharged but are awaiting transfers to home or care facilities. The area is staffed with both a Registered Nurse and a Patient Service Worker and has access to facilities and refreshments. The area was once used as part of the Cardiac Institute.
- Dr. Hill provided a review of ongoing discussions with the Western University and with the Schulich school of Medicine and Dentistry to find ways to work together seamlessly across a common mission from both a research and operational perspective (ie, recruitment accountability, communication, equipment upgrades, etc). Work continues to assess and where possible align strategic plans to enhance accountability from both a care and research perspective.

4.3 Quality and Performance Monitoring

Mr. McBride highlighted the sustainability plan and report that was submitted into recorded at the last Quality and Performance Monitoring Committee. There was discussion at the committee about the importance of sustainability to reduce the regression into poor practices. There has been some funding provided to support key areas in embedding the priority processes into the everyday work of the affected departments.

4.4 Medical Advisory Committee

Dr. Lum provided an overview that the physician leaders were provided a certificate in recognition of their efforts to assist the organization in achieving exemplary status during Accreditation.

4.4.1 New Appointments to Professional Staff

4.4.2 Changes to Professional Staff Appointments

4.4.3 Clinical Fellow Appointments

The Board of Directors APPROVED by GENERAL CONSENT the following Medical Advisory Committee credentialing recommendations to London Health Sciences Centre:

4.4.1 New Appointments to Professional Staff

4.4.2 Changes to Professional Staff Appointments

4.4.3 New Clinical Fellows Appointments

4.4.4 Chief, Paediatrics

The Board of Directors APPROVED by GENERAL CONSENT, an amendment in term end date for Dr. John Yoo, Interim City-Wide Chief of Paediatrics, from June 30, 2019, to the new end date of December 31, 2019 or until such a time as a permanent Citywide Chief is appointed, whichever comes first.

4.4.5 Interim Chief, Physical Medicine and Rehabilitation

Dr. T. Doherty is taking a leave of absence and the Board of Directors is asked to consider co-chiefs on an interim basis. In response to a question about duties and financing, it was noted that the stipend for the role remains the same and is split accordingly. The reasoning for two individuals was noted that this is a short notice request and slowing a physician's clinical and academic responsibilities to take on a chief role individually would be difficult.

The Board Of Directors APPROVED BY GENERAL CONSENT, upon receipt of signed letters of offer, the appointments Of Dr. Keith Sequeira And Dr. Robert Teasell, as the Interim City-Wide Co-Chiefs of the Department Of Physical Medicine And Rehabilitation effective February 1, 2019 to June 30, 2019, Or until such a time as the Incumbent Chief resumes his duties whichever comes first.

4.5 Finance and Audit

Ms. Retty provided an update on the work of the finance and audit for the month of January, highlighting all recommendations before the organization today are non-controversial and located in the consent agenda.

4.6 Governance Committee

Ms. Walby provided an update on the continued work of policy development, highlighting the ongoing development of the communication and governance level crisis management policy but more work is required prior to being presented to the Board of Directors.

Recruitment discussions continue and the committee members continue to look at the seats to be filled at the Board level as well as repopulation of the evergreen list.

4.6.1 Request for Proposal- CEO Evaluation

Ms. Walby provided an overview of the work and expressed appreciation to the staff of the Healthcare Materials Management System for their work to assist the Board in moving the process forward. The Governance Committee supported a refresh of this process and has submitted the request to move to tender for the Board of Director's consideration.

The Board of Directors APPROVED by GENERAL CONSENT that the HMMS03323 be submitted for tender.

4.7 People and Culture Committee

Ms. Jaekel provided an update that the meeting consisted of a number of legislatively required reports and process reviews. It was noted that the committee was satisfied by the breadth of function in place and noted that there were no concerns to report to the Board. The committee also had a formal update on the Freedom of Information and that report will be provided within a closed environment.

Dr. Walker, Integrated Vice President, Medial Affairs was present at the meeting to provide an update on the Talent Management Plan for Professional Staff and Dr. Walker focused on some of the initiatives underway to improve orientation and institute wellness programs for our physicians and learners. The committee did engage in a conversation about recent literature and reports in the media with respect to physician self-harm which is highlighting the level of stress and burnout and the importance shining a light on increased risks to organizations and the need to fully assess roles and remove or delegate unnecessary work where possible.

In response to a question on meeting the accountabilities of the Board with respect to Freedom of Information and Protection of Privacy and Personal Health Information Protection Act, it was noted that these processes have been added to the Committee work plans throughout the year and a formal report will be presented during closed session.

ACTION: Item to return to Governance to assess the accountabilities of the Board of Directors in April 2019.

5.0 HEALTHCARE PARTNERS/BOARD REPORTS

5.1. St. Joseph's Healthcare, London

Dr. Rundle provided highlights from St. Joseph's noting that six surge beds (3 complex beds, 3 mental health) will close March 31, 2019. The Board activity since last report included policy review/development on CEO Succession Policy and focused on the Board's roles and accountabilities in these matters. A policy is being finalized with respect to the acceptable level of political involvement of Board Directors. Further work is being completed to evaluate the

performance appraisal process of the President and CEO and Dr. Rundle indicated that he would welcome any feedback that LHSC is willing to share from their request for proposal process.

5.2 Lawson Health Research Institute

Mr. Wilkinson highlighted the upcoming Impact Awards and asked the Board Directors to save the date (April 11, 2019), noting that Dr. Dorin Comaniciu will be the keynote speaker on the topic of "Artificial Intelligence For Healthcare: The Road Ahead". Lawson remains in the top 10 research institute ranking. There was a brief highlight of the ongoing advocacy and government relations work ongoing by Dr. David Hill.

5.3 London Health Sciences Foundation

There was no report noted.

5.4 Children's Health Foundation

Mr. T. Delaire highlighted the activities of the Children's Health Foundation over the last month including:

- The radiothon this upcoming on February 8, 2019
- The financial results reported that the organization is tracking well to budget
- Highlighted the Children's Hospital and the beginnings of branding conversations.

5.5 Professional Staff Organization

Dr. Mele highlighted that with the recent appointment of Dr. Stevens to a Chair/Chief role, effective January 1, 2019 Dr. Mele has moved into the Vice President Professional Staff Organization Role with Dr. Sachin Pandey stepping into the President Role to replace Dr. Pandey.

The Professional Staff Organization next meeting is February 20th and the keynote speak with be Dr. Colin Clark on medical cannabis and a practical guide to a physician's practice.

6.0 CONSENT AGENDA

The Board of Directors APPROVED by GENERAL CONSENT the Consent Agenda for January 30, 2019 consisting of the following recommendations and reports:

6.1 Board of Directors Minutes November 28, 2018

The Board of Directors APPROVED by GENERAL CONSENT the Minutes of November 28, 2018.

6.2 Governance Committee

6.2.1 Terms of Reference and Workplan Recommendation, Investment Sub Committee of Finance and Audit

The Board of Directors APPROVED by GENERAL CONSENT the Investment Subcommittee Terms of Reference for LHSC.

The Board of Directors APPROVED by GENERAL CONSENT the Investment Subcommittee Workplan for LHSC.

6.2.2 Statement of Investment Policy and Procedures

The Board of Directors APPROVED by GENERAL CONSENT the Investment Subcommittee Statement of Investment Policy and Procedures for LHSC.

6.2.3 Chief, Paediatrics Selection Committee Board Appointment

The Board of Directors APPOINTED by GENERAL CONSENT the following individual to the Chair/Chief Selection Committee for Paediatrics:

Jeff Wright

6.2.4 *Delegation of Authority—Freedom of Information and Protection of Privacy*

The Board of Directors Approve the Amendments to the Freedom of Information and Protection of Privacy Delegation of Duties.

6.3 Finance and Audit Committee

6.3.1 *Summary of Funds Held in Trust*

The Board of Directors APPROVED by GENERAL CONSENT that no additional funds be invested at this time.

6.3.2 *CIBC Credit Facility Agreement*

The Board of Directors APPROVED the proposed CIBC Credit Agreement dated December 3, 2018 for immediate signback.

6.4 President and CEO Report

6.5 Lawson Health Research Reports

6.6 Committee Minutes of Meeting

6.6.1 *Finance and Audit Committee 20190110*

6.6.2 *Medical Advisory Committee 20181212, 20190109*

6.6.3 *Quality and Performance Monitoring Committee 20181122*

6.6.4 *Governance Committee 20181119, 20181217*

6.6.5 *People and Culture Committee 20181113*

6.6.6 *Joint Collaboration Committee 20181218*

7.0 OTHER BUSINESS

There was no other business discussed.

8.0 ADJOURNMENT

The meeting was ADJOURNED by GENERAL CONSENT.

Recorded by
Tammy L. Eskildsen

Ramona Robinson, Chair
Board of Directors